



MINUTES OF UPPER BROUGHTON PARISH COUNCIL MEETING

DATE AND TIME	Wednesday 15 November 2023 : Started at 7pm / Closed at 8.17pm					
VENUE	Upper Broughton Village Hall					
COUNCILLORS PRESENT	Hill (Chairman)	Jenkins (Vice Chairman)	Batty	Bailey	Copley	De Ville
IN ATTENDANCE	Cllr Combella (Rushcliffe Borough Council)					
	Abigail Easter (Clerk)					

- 1 **Apologies for Absence** – Cllrs Tarry and Cottee
- 2 **Declarations of Interest** – Cllr Copley declared an interest relating to Planning Application 23/01880/FUL and did not contribute to the discussion / decision submitted to RBC on 20 October 2023.
- 3 **Open Session for the Public**
 - There were no members of the public in attendance.
- 4 **Reports from Borough and County Councillors**
 - i **Borough Council Report** - Cllr Combella reported that:
 - a The **Town & Parish Conference** took place on Friday 10 November. It was very informative, and covered topics such as planning, CIL money re development and biodiversity regulations.
 - b **Rural Crime**
 - The Rushcliffe Crime Forum was held on 8 November in Owthorpe.
 - The Farm Watch Group is currently very successful; and
 - Inspector Tim Cuthbert from Rushcliffe Neighbourhood Policing, talked about the latest technologies used by the Police, such as drones.
 - **Report all incidents by ringing 999 or 101 - no matter how small it may seem!**
 - c **Funding**
 - The UK Shared Prosperity Fund (UKSPF) and The Rural England Prosperity Fund (REPF) are now open for applications until 19 January 2024.
 - ii **County Council Report** – Nothing to report.
- 5 **Acceptance of Minutes** – It was **RESOLVED** that the minutes of the Parish Council meeting held on **Wednesday 20 September 2023** be accepted as a true record and were signed by the Chairman.
- 6 **Matters Arising from Previous Minutes**
 - i **Community Speed Watch Scheme (CSW)** (September 2023 – Item 6 i) - The Clerk reported that:
 - Kinoulton and Hickling PCs are unable to join the CSW scheme due to a lack of volunteers.
 - A Community Chest funding application for £450 (CSW kit and training) has been submitted to Nottinghamshire Police. A decision has not yet been received.
 - ii **Footpaths** (September 2023 – Item 6 ii) - The Clerk reported that an update concerning Bottom Green stile (footpath 6) and Main Road to Hickling Lane footpath (footpath 7a) had not yet been received but would follow up again with the Rights of Way Officer.
 - iii **Boundary Fence Rear of Village Hall** (September 2023 – Item 10 ii) – Cllr Jenkins confirmed A1 Green would commence work to replace the boundary fence and guttering at the rear of the village hall on 8 January 2024 and that the residents of The White House had been informed.
 - iv **Defibrillator Campaign** (September 2023 – Item 11 iii) – The Clerk confirmed that Upper Broughton’s defibrillator has now been removed from “The Circuit’s” database.
 - v **Play Area Safety** (September 2023 – Item 11 ii) - The Clerk reported that nobody had contacted the Council yet regarding undertaking a risk assessment of the play area.
 - vi **Winter Weather** (September 2023 – Item 11 v) – It was noted that the 5 bags of salt ordered in September had not yet been delivered. The Clerk confirmed they would contact Via for an eta.

- 7 **Governance** (September 2023 – Item 7) - It was **RESOLVED** that:
- the Parish Council would pay for the Village, Art Show and History Group websites to be transferred to a new service provider at a cost of approx £900.
 - Match funding would be available through the UK Shared Prosperity Fund (UKSPF) and/or The Rural England Prosperity Fund (REPF).

8 **Planning**

- i **Applications** – The UBPC made the following comments:

23/01087/FUL - Land East of Prince Petroleum Limited, Station Road (Withdrawn) * Use of land as an extension to existing oil depot (B2 Use Class), including additional parking, site for single storey utilities building, new vehicular access and sliding entrance gates and palisade fencing to front, side and rear	Noted
23/01828/FUL - Willow Cottage, Bottom Green * Replace existing front gates with new gates and erection of pedestrian gate	No Objections
23/01831/LBC - Willow Cottage, Bottom Green (Listed Building Consent) * Partial removal of internal wall ground floor. Remove and infill the side/rear elevation door. Enlargement of ground floor window to side elevation. Remove existing rear elevation window in kitchen and replace with French doors. New wall to create pantry. Replace existing fitted kitchen. Replace tile flooring to kitchen/diner with wooden flooring. Paint exterior render and all window frames. Replace existing wooden gates with new wooden gates and new pedestrian gates to front boundary	No Objections
23/01880/FUL - Carrier Landscapes Ltd Sulney Nursery - Station Road * Proposed agricultural workers dwelling and creation of new access road	No Objections <i>Cllr Copley – DOI</i>
23/01978/FUL – Bella View - Station Road Proposed balcony to rear of property	Objection <i>Comments emailed to RBC re over-development on 16.11.23</i>

* Discussed between meetings

- ii **Decision Notices** – RBC's decisions were noted by the Council

23/01257/FUL – Greenacres, Melton Road (Revised site location plan) Proposed open timber lean-to entrance porch and external spiral staircase to rear elevation and application to render	Granted
23/01690/FUL - Manor Farm, Station Road Proposed steel portal frame agricultural storage building	Granted
23/01692/FUL - Manor Farm, Station Road Proposed steel portal frame agricultural storage building	Granted
22/01279/CMA (F4436) - John Brookes Sawmill – off A46 near Widmerpool Southern extension to waste wood and green waste storage yard (part retrospective)	Refused
23/00116/CONARE – Mill House, Main Road Prune yew tree to reduce its size due to it touching Mill House	Permitted <i>No TPO required</i>

- iii **Restricted Parking on A606** (September 2023 – Item 8 iii) – The revised draft consultation documents were discussed and it was **RESOLVED** to accept the proposal ahead of the formal consultation.
- iv **Greater Nottingham Strategic Plan** – No comments were added by UBPC to the GNSP before the 7 November deadline.

9 **Finance**

- i **Bank Balances as at 15 November 2023** - Business Account **£12,307.10** / Business Instant Access **£12,120.87**
- ii **Budget Tracker** – Finances as at 31 October 2023 were noted.
- iii **Staff Salary** – The Council noted the NALC revised salary scales and the cost-of-living increase of £1 per hour on Scale Point 7, which is backdated to 1 April 2023.
- i **Receipts** – It was noted that no payments had been received.

iii **Payments Due** - The Council **RESOLVED** to approve the following payments:

Cheque #	Payee	Reason	£
692 *	British Royal Legion	Poppy Appeal donation	60.00
693 *	SCMP	Website Domain Subscription	37.67
694 *	Cancelled	-	0
695	A Easter	Clerk salary + expenses	1,005.82
			Total
			£1,103.49

* Payment made between meetings

10 **Village Hall**

i **Main Hall Flooring** (September 2023 – Item 10 i) - Cllr Hill confirmed that:

- the village hall floor had been inspected and did not appear to be dangerous where it had sunk either side of the main door, but it would be checked periodically.
- the re-pointing of the front wall was work in progress and would be done weather permitting.

11 **Environment**

i **Bus Shelter (Top Green)** (September 2023 – Item 11 i) – The Clerk reported that:

- Shelter Maintenance are unable to replace the bus shelter FOC as it's not on a designated bus route but have agreed to inspect the shelter FOC to provide a second opinion regarding refurbish costs vs purchasing a new shelter. A quote has not yet been received.
- Funding to repair or replace the bus shelter could be obtained from the Local Communities Fund.

ii **Conservation Area Review** (March 2023 – Item 10 iv) - Cllr Jenkins confirmed that RBC would lead the process but would ask the History Group if they would like to contribute any relevant historical information to the Review.

12 **Correspondence** – The correspondence listed below were noted by the Council

i Email from NCC re School Admissions Consultation 2025/26

- Circulated 3.10.23 on UB WhatsApp 26 / Poster placed in Information Noticeboard

ii Letter of thanks from Royal British Legion re Poppy Appeal donation.

13 **Clerk Vacancy** – It was noted that the Clerk had given notice and would be leaving the Parish Council on 4 December 2023. It was **RESOLVED** to advertise the vacancy in local village magazines.

14 **Agenda Items for the Next Meeting** – It was agreed items for the next agenda should be submitted to the Clerk by **Monday 8 January 2024**.

15 **Date of Next Meeting** - It was agreed the next Parish Council meeting would take place on at **7pm on Wednesday 17 January 2024**.

Before the meeting closed, Cllr Hill presented a certificate to Cllr Bailey on behalf of the Nottinghamshire Association of Local Councils in recognition of 30 years' service to Upper Broughton Parish Council.

There being no other business, the meeting was closed at 8.17pm

A copy of the minutes can be found on the village website

<http://www.upperbroughton.objectis.net/parish-council/agendas-and-minutes>

