



UPPER BROUGHTON PARISH COUNCIL

Serving a Conservation Village

NOTICE IS HEREBY GIVEN TO MEMBERS OF THE COUNCIL

YOU ARE SUMMONED TO ATTEND A MEETING OF UPPER BROUGHTON PARISH COUNCIL ON

DATE AND TIME	Wednesday 20 th March 2024 at 7pm
VENUE	Upper Broughton Village Hall

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

AGENDA

- 1 **Apologies for Absence** – to receive apologies for absence
- 2 **Declarations of Interest** - to receive any declarations relating to items on the agenda
- 3 **Open Session for the Public (Limited to 15 Minutes)**
 - *Any member of the public wishing to speak should give notice to the Clerk in advance of the meeting.*
 - *No decision can be taken during this session, but any matter may be raised for further consideration at the next PCM*

Written questions have been received regarding:

- a Details of land owned and rented out to third parties by the Council
 - b Details appertaining to United Charities in Broughton
 - c Defibrillator monitoring
 - d Speed Camera operational plans
 - e Fencing of Cross Green play area
 - f Grass damage in Chapel Lane
- 4 **Reports from Borough and County Councillors** – for information only
 - 5 **Acceptance of Minutes** - to receive and approve for signature the minutes of the PCM held on **Wednesday 17th January 2024**
 - 6 **Matters Arising from Previous Minutes** – To report on progress, but no further discussion is required:
 - i **Community Speed Watch Scheme (CSW)** – Award of £450 has been confirmed
 - ii **Footpaths** – Update on Bottom Green stile and (Footpath)6 and Main Road to Hickling Lane footpath (Footpath 7a)
 - iii **Play Area Safety** Outstanding Risk Assessment
 - iv **Bus Shelter (Top Green)** to provide update
 - v **Conservation Area Review** Contributions from History Group to provide update
 - 7 **Planning** – *Applications / Decision Notices received after Agenda is issued / before PCM will be raised*
 - i **Applications** - to consider outstanding applications received from Rushcliffe Borough Council

[Discharge of Conditions 3 \(Materials\) from planning application 22/01377/FUL](#)

Riggside Station Road Upper Broughton Nottinghamshire LE14 3BQ

Ref. No: 24/00133/DISCON | Received: Fri 26 Jan 2024 | Validated: Mon 29 Jan 2024 | Status: Pending Decision


[Use of land as an extension to existing oil depot \(Use Class B2\) including additional vehicle parking, new vehicular access, sliding entrance gates and new palisade fencing to front, side and rear.](#)

Prince Petroleum Ltd Broughton Lodge Depot Station Road Upper Broughton Nottinghamshire LE14 3BH Ref. No: 24/00012/FUL | Received: Thu 04 Jan 2024 | Validated: Fri 05 Jan 2024 | Status: Pending Decision


[Discharge of Conditions 8 \(Materials\) from planning application 20/01507/FUL](#)

The Paddocks Bottom Green Upper Broughton Nottinghamshire LE14 3BA

Ref. No: 23/02363/DISCON | Received: Tue 02 Jan 2024 | Validated: Wed 03 Jan 2024 | Status: Pending Decision

Partial removal of non-original ground floor internal wall. Remove and infill the West side elevation door. Enlargement of ground floor window to West side elevation. Remove existing rear elevation window in kitchen and replace with 2no French doors. Replace existing fitted kitchen. Replace tile flooring to kitchen/diner with wooden flooring. Paint exterior render and all window frames.  Willow Cottage Bottom Green Upper Broughton Nottinghamshire LE14 3BA

Ref. No: 23/01831/LBC | Received: Mon 02 Oct 2023 | Validated: Thu 12 Oct 2023 | Status: Pending Decision

Discharge of Conditions 3 (Tree Protection), 4 (Construction Method Statement), 5 (Contaminated Land Report), 6 (Site Levels), 7 (Surface Water Drainage Scheme) and 9 (Hard and Soft Landscaping Scheme) from planning application 20/01507/FUL  The Paddocks Bottom


Green Upper Broughton Nottinghamshire LE14 3BA

Ref. No: 23/01701/DISCON | Received: Fri 08 Sep 2023 | Validated: Mon 11 Sep 2023 | Status: Pending Decision

Discharge of Conditions 4 (Tree protection), 5 (Contaminated Land Report), 6 (Site levels), and 8 (Hard and Soft Landscaping) from planning application 22/01388/FUL  The Paddocks Bottom

Green Upper Broughton Nottinghamshire LE14 3BA

Ref. No: 23/01702/DISCON | Received: Fri 08 Sep 2023 | Validated: Mon 11 Sep 2023 | Status: Pending Decision

Variation of condition 2 of 08/01324/FUL to read "No more than the following train movements shall pass any specific point along the test track within any one hour period - Mon-Fri 7am-8am and 6pm-7pm, not more than 12 passes per hour, 8am-6pm no more than 18 passes per hour. Saturday 8am-9am and 5pm-6pm no more than 12 passes per hour and 9am-5pm no more than 18 passes per hour"  Railway Test Track Crossing Station Road Upper Broughton

Nottinghamshire

Ref. No: 13/02502/VAR | Received: Fri 20 Dec 2013 | Validated: Fri 20 Dec 2013 | Status: Pending Decision

8 Finance

- i **Bank Mandate** – To amend mandate contact name and address to reflect outgoing/incoming Clerk
- ii **Receipts** - £450 received from Nottinghamshire Police re Speedwatch project
- iii **Payments Due** – to consider and approve payments – additional payments may be approved at the meeting;

Cheque #	Payee	Reason	£
BACS	Susan Stack*	Salary Jan-Feb	464.00
Direct Debit	HMRC	PAYE	116.00
BACS	Susan Stack	Salary Feb-Mar	464.00
To be agreed	1 Green garden maintenance	Fence installation. Tool hire and Waste removal	2867.57
Direct Debit	HMRC	PAYE	116.00
Total			4027.57

* Payment made between meetings

9 Village Hall

To report on/discuss only any matters outstanding

- 10 **Defibrillator** – To discuss website on which it is registered and confirm responsibility/reporting arrangements for the unit.

To purchase new pads (current ones expire end March 24)

- 11 **Community Speedwatch Scheme** – agree next actions as funding has been confirmed

- 12 **Website** – The Clerk’s inability to get access/update. The Council needs to have a .gov domain name and e-mail as recommended by NALC (expected to become mandatory) and funding towards this of £100 is available. Also new standards for user accessibility in the public sector comes into force shortly. The Clerk recommends that the Parish Council website be hosted and operated by Cuttlefish a specialist in the Parish website requirements and as used by LRALC.

Content – The content is poor and inaccurate. Decisions need to be made regarding the level of information that will be contained on the website and in what format etc.

- 13 **Purchase of laptop** – The Clerk reports that the laptop is struggling to cope with the work it is being asked to do – it “hangs” during routine processing and e-mails take minutes to send resulting in some being retained indefinitely in the “outbox”. The Clerk is willing to use her own laptop for the Council but required Councillors agreement to do so.

- 14 **To discuss** – Damage to grass during wet weather – Chapel Lane

- 15 **Agenda Items for the Next Meeting** – to confirm Items for the next meeting should be submitted to the Clerk by **Sunday 5th May 2024**

- 16 **Date of Next Meeting** - to confirm the date of the next parish council meeting as **Wednesday 15th May 2024** including the APM

Issued 12th March 2024 by **Susan Stack**, Clerk to the Council

<http://www.upperbroughton.objectis.net/parish-council/agendas-and-minutes>